UNL Record Types

**Account**
A record of costs charged or paid for the exchange of services or goods between a supplier and a customer.

**Account book**
A volume used to record financial transactions; journals record daily expenses, ledgers are maintained by customer.

**Advertisement**
A notice or announcement in a public medium promoting a product, service, or event.

**Affidavit**
A written statement confirmed by oath or affirmation.

**Agreement**
A written mutual understanding made by two or more parties regarding a transaction or the protection of rights and obligations toward each other.

**Appraisal**
A record of the market value of an item or goods as determined by independent evaluators.

**Bible record**
A list of birth, marriage, and death information recorded in a family Bible.

**Bill of lading**
A document issued by a carrier that lists goods being shipped and specifies the terms of their transportation.

**Bill of sale**
A document that records in writing a sale of goods or transfer of property from one party to another.

**Bond**
A written document promising payment of a loan or other financial obligation within a specified period of time.

**Broadside**
A single sheet with information printed on only one side that is intended to be publicly posted.

**Certificate**
An official document attesting to the truth of a fact, qualification, or entitlement.

**Church record**
A document regarding the operations, finances, or members of various congregations, primarily focused on christenings, baptisms, marriages, funerals, and burial services.

**Commonplace book**
A personal collection of observations, short passages from literature, poems, and other notes transcribed to serve the memory or reference of the compiler.

**Contract**
A document that records the terms and conditions of a legally binding agreement.

**Court record**
Information maintained or issued by a court in connection with a civil case, equity suit, or criminal proceeding.

**Deed**
A document that records the terms of a transfer of ownership of property, typically land and improvements, from one party to another.
**Deed of emancipation**
A document that contains the terms and authorizes the release of individuals from perpetual servitude; also sometimes known as a deed of manumission

**Diary**
A document, usually bound, containing a daily or periodic personal record of the author's experiences and observations

**Insurance policy**
A written contract providing a guarantee of compensation for specified loss, damage, illness, or death in return for payment of a premium

**Inventory**
A listing of property or possessions, usually associated with the settlement of an estate

**Lease**
A contract by which one party rents land, property, services, etc., to another for a specified time

**Letter**
A written communication, especially one sent by courier or post; correspondence

**Letterbook**
A volume normally containing copies of outgoing correspondence

**List**
A written series of items or goods

**Memoir**
A narrative of past events composed from personal experience

**Mortgage**
A legal agreement that is designed to convey temporary ownership on an asset or property, usually as security for a loan

**Newspaper clipping**
An article or image cut from a newspaper or magazine

**Notice**
A formal announcement or warning of intention to end an agreement, relationship, or contract at a specified time

**Other**
An undefined record type

**Pass**
A permit or license to leave and return from one's residence or place of employment

**Petition**
A formal written document requesting a right or benefit from a person, group, judicial or representative body

**Receipt**
A written acknowledgement that goods or services have been received

**Register**
A record containing entries in the form of a list

**Scrapbook**
A book, often bound, used to store a variety of memorabilia, such as clippings, pictures, and photographs

**Will**
A document giving instructions on how an individual's property is to be distributed after that individual's death
Writ of Execution
A written order issued by a court in the name of a state or other competent authority, ordering the addressee to do or refrain from doing some specified act